

CITY OF FREDERICK  
WATERSHED AD-HOC COMMITTEE  
MINUTES

Meeting #10  
Page 1 of 2

DATE/TIME: Thursday, May 14, 2015 (1:30 p.m. – 2:30 p.m.)

LOCATION: DPW Training Room, 111 Airport Drive, East, Frederick, MD

MEETING: #10

ATTENDEES:	<u>Members</u>	<u>City</u>
	Mark Boggs	Kelly Russell, Alderman
	Justin Collins	Marc Stachowski, Committee Facilitator
	Ryan Delaney	Jenny Willoughby, Sustainability Manager
	Clyde Hicks	
	Dave Kalt	<u>Maryland DNR</u>
	John Switzer	
	Ted Trey	Donnie Rohrbach, DNR Wildlife
	Phil vanWerkhoven	Dan Feller, DNR Park Service
		Dan Hudson, DNR Park Service
		Anne Hairston-Strang, DNR Park Service
	<u>University of MD</u>	
	Dr. Chris Ellis and Students	

1. Approval of Minutes: On a motion by Clyde Hicks and seconded by Phil vanWerkhoven, minutes of the April 9<sup>th</sup> meeting were approved.
2. Sub-Committee Updates:
  - a. Sanctioned Trail Network and Long-Term Maintenance: Clyde reported that both sub-committees performed testing of the Assessment Tool which was deemed successful. Next steps will be:
    - i. Secure qualified volunteers and complete the Trail Assessment
    - ii. Develop a network of trails
    - iii. Develop a list of accomplishments addressed by each sub-committee
    - iv. Develop a list of recommendations to include in a final Committee Report to the Mayor and Board
  - b. Enforcement: The next steps will be:
    - i. Signs (completion & installation by DPW)
    - ii. Trail cameras (movable) to be installed at various locations throughout the Watershed (as needed) to monitor potential illegal activities (loitering, illegal trail cutting, dumping of trash, etc.)
    - iii. Publish police data reports on City website
    - iv. Develop a list of accomplishments addressed by the sub-committee
    - v. Develop a list of recommendations to include in a final Committee Report to the Mayor and Board

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Meeting #10  
Page 2 of 2

- c. Forest Stewardship Plan: Next steps:
  - i. Consolidating Bibliography
  - ii. Sending draft out for review to Ad-Hoc group
  - iii. Develop a list of accomplishments addressed by the sub-committee
  - iv. Develop a list of recommendations to include in a final Committee Report to the Mayor and Board
  
- 3. University of Maryland Presentation: Dr. Chris Ellis introduced his Landscape Architecture class and noted that his project course involved taking a look at large-scale landscape projects (in this case, the City's Watershed), working on identifying problems, design and planning for functionality. With their project goal focused on the Watershed's purpose of providing quality source of water to the City of Frederick, a power point summary was presented to the Committee. Class teams reported on:
  - a. Current trail issues and various ways to address
    - ♦ *Erosion*
    - ♦ *Signage*
    - ♦ *Hazards (fallen trees, etc.)*
  - b. Road analysis
    - ♦ *Erosion*
    - ♦ *Damage by contaminants; heavy metals*
  - c. Parking lots
    - ♦ *Review of 8 sites and recommendation for construction of lots*
    - ♦ *Design of lots to include location, size, ingress/egress, horse trailer parking, restroom facilities, access*
  - d. Visitor or Welcome Center

The students' final, written report will be made available to the City.

There being no other business, the meeting was adjourned at approximately 3:15.

<b><u>NEXT MEETING: Thursday, June 11, 2015 (1:30 – DPW Training Room)</u></b>
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